

Downloading, Installing and Setting Up Skype for Mac

1. Go to <http://www.skype.com/>
2. Select "Get Skype" from the top menu



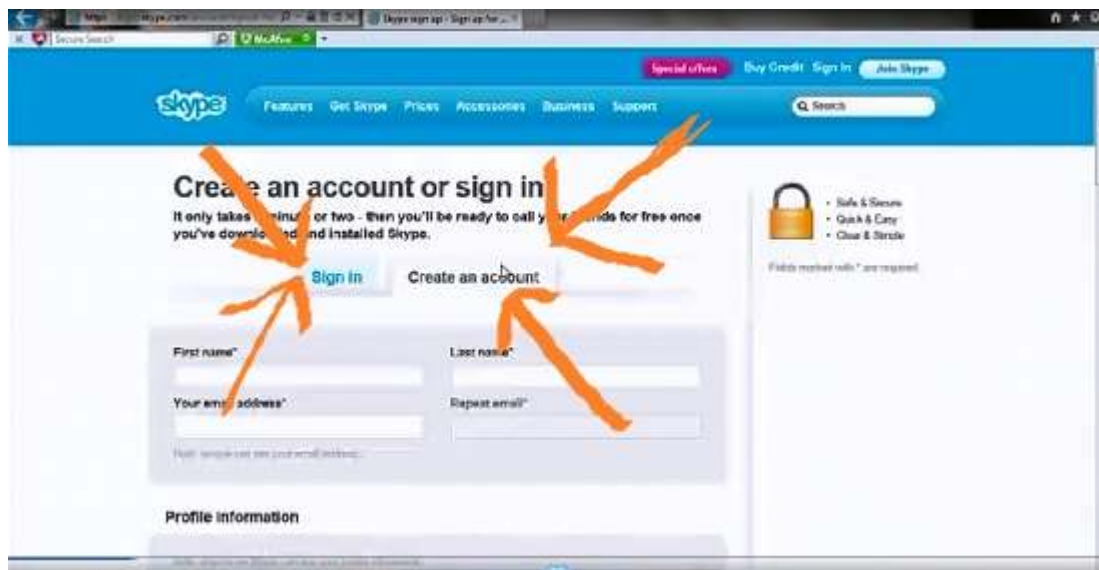
3. Press the "Get Skype for Mac OS X" button on the right side of the screen



4. Press the "Download Skype" button under the "Skype Free" header.



5. "Sign in" if you have an existing account or "Create an Account" if you don't.



6. Save the file to your computer.

7. Click on the skype dmg file in the folder that you saved skype to. Click on the Skype drive icon to bring up another window and drag the skype icon into the "Applications" folder.



8. Go to your "Applications" folder, select Skype and follow the prompts related to running a new program for the first time.

9. Enter your Skype Name and Password in the areas indicated.



10. Take the tour if desired by clicking on the relevant section or click on "Leave the Tour"

11. Select the section called "Skype Test Call" and then click on the green button on the right with the telephone symbol on it.



12. Follow the voice instructions to ensure that your microphone and/or speakers are working correctly. If the microphone and/or speakers aren't working, change your microphone and/or speakers settings and return to step 11.

13. You have now completed your Skype installation and customisation.